

**RESIDENTIAL CHILD CARE LICENSING ADVISORY COMMITTEE
MEETING MINUTES**

10 March 2016
Highland Plaza Building, Auditorium
3760 South Highland Drive
Salt Lake City, UT

Members Present: Nikki Cunard, Jessica Goodman, Joni Hemond, Dale Smith, and Ilse Wilson.

Members Excused: Julie H. Shakib.

Members Absent: None.

Department of Health and Child Care Licensing Staff Present: Sarah Atherton, Marc E. Babitz, Simon Bolivar, Avis Burrows, Patrice Isabella, Jessica Strout, Kim Rice, and Austin Roy.

WELCOME

Mr. Smith welcomed those members of the committee and the public who were in attendance. Meeting commenced at 11:20 a.m.

APPROVAL OF MINUTES

No minutes to be approved. Minutes from the January meeting did not need to be approved, no members present at January meeting.

AGENCY AND COMMITTEE REPORTS

Care About Childcare – Karrie Phillips

- The CAC website now has a new link for CCPDI training (see website for further details).
- Baby Steps grant will soon be open for applications. In order to qualify applicants must attend orientation in April.
- The new CAC website is almost ready and will soon be certified. Also, the website will be ADA accessible.

Child Care Licensing – Simon Bolivar

- Starting July 1, 2016, CCL will be running all fingerprints as Next Generation (next gen) Background Screenings. All providers who receive CCDF funding will be required to have next generation background screenings by September 2017. The next gen screening fee is set at \$52.75.

NEW BUSINESS

New Proposed Rule Changes

- Pre-service training topics to be aligned with the new CCDF requirements.
 - “Orientation” is now be referred to as, or called “pre-service training”, and has been added to definitions.
 - Each caregiver will now be required to take 2.5 hours of pre-service training (meaning new caregivers and/or volunteers).
- Annual training topics to be aligned with the new CCDF requirements.
 - In order to be in compliance with annual training requirements, providers and caregivers will be required to complete annual training forms.
 - By using these forms, training requirements can be updated as needed, without the need for a rule change.
 - A completed form will mean you are in compliance with all topics.
 - Compliance to the training forms will be required by September of this year (it is advised to check compliance to the topics by the end of August, so as to be in compliance by September; those found to be out of compliance by September will not receive money from OCC).
 - The September deadline only applies to the topics, not the amount of hours.
 - Licensing is aiming to have the forms ready by March 1, 2016.
 - Compliance with training topics to be assessed annually moving forward.
- Emergency and disaster plan and policies and procedures to be aligned with the new CCDF requirements.
 - Providers now only need to submit department approved policies and procedures and emergency disaster plans. Other procedures will be consolidated with the department approved ones.
- First Aid and CPR requirements
 - To be trained to all staff members (caregivers and providers), but only one person is required to be certified.
- Outside time for children in care
 - Licensed facilities “...shall include a daily opportunity for outdoor play, weather permitting”. National recommendation is for at least one hour of outdoor play.
 - Residential Certificate holders are not required to have outdoor play because they are not required to have an outdoor area as part of their facility, and it may be more dangerous for them to go to an outdoor play area as it is not a part of their facility.
- Definition of Provider:
 - Provider = the licensee or certificate holder.
 - Caregiver = an individual who provides direct care to children.

Ratios During Transportation – Shurree Rich

Shurree Rich, home provider, is seeking a variance or exception to be out of ratio for 5 to 10 minutes in the afternoon while transporting kids to and from school. She suggests that an

exception could be made for certain providers if they meet a series of requirements set forth by licensing, and so long as they abided by those requirements they could be granted an exception for ratios while transporting. Reasons why she is seeking the variance/exception is that: 1) it is not financially feasible to hire a third provider just for transportation, 2) taking all the other children in care in the car to pick up other kids is time consuming and dangerous, 3) there are parents who support this, and 4) it can be dangerous for children to walk from school alone and kindergarteners are not allowed to walk alone.

- Several parents, clients of Shurree Rich, stood up and expressed their support for this issue, and how they are in favor of transportation, even if this means the provider is out of ratio.
- Dr. Babitz reminded everyone that there could be up to 14 children left with one caregiver at the house while the other caregiver is transporting, and that he felt this was very dangerous. He suggested the possibility of consent forms. The parents in attendance said that they had already signed consent forms with Shurree.
- Shurree suggested that licensing could authorize ratios during transportation through a variance. Dr. Babitz said that variances are only issued after a citation has been issued, and that if licensing handled exceptions through the variance process it would be time consuming. Dr. Babitz instead proposed that a new rule or rule change would be better than a variance.
- Dale S. mentioned that centers have had similar ratio issues after school when the bus was on its way to the facility.
- Nikki C. brought up a statistic that most accidents happen 5 minutes away from home. Shurree commented that putting all the children in the car while transporting versus leaving them at the house is a greater safety risk.
- Dale S. requested that CCL create a draft rule revision for this rule, and research what other states do, and then the committee could discuss this issue further in the next meeting. The committee voted to continue discussion at the next meeting.

Five Years of Inspection Results for Public Access

- The Federal Office of Child Care is now requiring all findings from the past 5 years to be posted online. All cited and substantiated findings are public record. Previously, only the last 2 years of substantiated findings were posted online, but moving forward CCL will be posting the last 5 years of findings online.
 - Exempt providers and new providers only have one year, or less, of records (not 5 years like other facilities) because they are new and have no past records.
 - Language will be used on the website to clarify that some providers do not have 5 years of records because they are new.
- Deaths and accidents to be included.
 - Accidents are only to be reported if medical attention is required (accidents not requiring medical treatment will not show on a provider's record).

PUBLIC COMMENT

Screen Time: Ilse W. said she would like to discuss the topic of screen time, and how she believes it to be important for parents to know how much screen time their children are getting.

- Due to time constraints, the committee voted to discuss this item in the next meeting.

Minutes

- When approving minutes via email, please answer with either an approval or disapproval. If you do not approve of the minutes then provide a brief description of the corrections to be made. Should you feel an item needs further discussion, it can be added to the agenda for the upcoming meeting.

ASSIGNMENTS

Simon Bolivar

- Create a draft rule revision regarding ratios during transportation, and research what is done in other states regarding this issue.

ADJOURNMENT

Mr. Smith adjourned the meeting at 12:30 p.m.

UPCOMING SCHEDULE 2016

May 12, 2016

July 14, 2016

September 8, 2016

November 10, 2016

Highland Plaza Building
3760 S. Highland Dr.
Salt Lake City, UT
3rd Floor Auditorium
10:30 a.m. to 12:30 p.m.

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