

**CHILD CARE CENTER LICENSING COMMITTEE
MEETING MINUTES**

14 May 2015
Cannon Health Building, Room 128
288 North 1460 West
Salt Lake City, UT

Members Present: Deborah Lynne Tilley, Julie H. Shakib, Genevieve Romero, Becky Lageschulte and Dale Smith.

Members Excused: None.

Members Absent: None.

Department of Health and Child Care Licensing Staff Present: Marc E. Babitz, Simon Bolivar, Karrie Phillips, Jessica Strout, Avis Burrows, Joyce Hasting, Sarah Atherton, Kathleen Sanders and Austin Roy.

WELCOME

Ms. Tilley welcomed those members of the committee and the public who were in attendance. Meeting commenced at 9:14 a.m.

APPROVAL OF MINUTES

Minutes from the March meeting were approved via email.

OLD BUSINESS

Vice-Chair Election: Carry Forward. Senate confirmation is still pending. Committee voted to address this in the next meeting (July, 2015).

“Best Practices” Update: Response rate has been slow, not a lot of responses yet. The newsletter is still in draft form, but is progressing along.

- Becky Lageschulte (background in marketing) volunteered to help out.

NEW BUSINESS

R430-6 Provider Working in Two or More Facilities: Child care providers can work in more than one facility. When they go to work in a second facility the provider must bring their background screening card with them and make a copy of it. Child care providers then have 10

days to submit a copy of the card and the appropriate information and documents to the Background Screening Unit. Thus, every time a provider goes to work in a new facility their background screening information must be verified again.

New Interpretation Manual: Child Care Licensing has a newly revised and updated interpretation manual.

- Organized with simplified and color coded categories.
- Protocol is now included in the Interpretation Manual (greater transparency).
- Sequential lists have now been broken out into bullets, making it easier to read and find things.
- Updated annually, every January.
- Trainings will be held throughout the state this year introducing the new manual.
- New changes will appear in a green font.

Proposed Rule Changes:

- R381-100-2 (26) Approved
- R381-100-6 (8) Approved
- R381-100-6 (e) Carry Forward
- R381-100-7 (1) Approved
- R381-100-7 (ii) Approved
- R381-100-7 (e) Approved
- R381-100-7 (2) Approved
- R381-100-7 (7) Approved
- R381-100-9 (b) Approved
- R381-100-12 (b) Approved
- R381-100-13 (4) Approved
- R381-100-15 (d) Approved
- R381-100-18 (9) Approved
- R381-100-24 (e) Approved
- R430-6-2 Approved
- R430-6-3 Approved
- R430-6-4 Approved
- R430-6-5 Approved
- R430-6-6 Approved
- R430-6-7 Approved

Mixed Age Groups: Mixed age groups are already allowed, but the separation of infants and toddlers on the playground is important in order to prevent injuries.

AGENCY AND COMMITTEE REPORTS

Child Care Licensing – Simon Bolivar

- **New Provider Portal:**
 - a. Accessed through CareAboutChildcare.utah.gov

- b. Will use the same login as Care About Childcare.
- c. Part of the paperless initiative of the CCL program.
- d. Should expedite all processes for facilities and providers.

Care About Childcare – Steve Matherly

- 40 startup grants were awarded for FY15.
- Preparation has begun for the new fiscal year, and grants will be open again in a few months.
- Utah is leading the way with our programs, and many of them are groundbreaking.
- The new address cac.utah.gov will take you to the Care About Childcare website.

PUBLIC COMMENT

No comments.

Ms. Tilley adjourned the meeting at 11:25 a.m.

ASSIGNMENTS

- **Simon:**
 - R381-100-6 (e), create a report regarding which facilities would be adversely affected by the proposed rule change on cushioning.
 - R381-100-7 (1) Revise definition of director (all NEW directors, completed within 60 working days.
 - R381-100-7 (ii) Make changes discussed in meeting.
 - R430-6-5 Fix Wording.
 - Add the Center Newsletter to the Provider Portal.
- **Newsletter – Deborah, Dale, Genevieve, and Becky:** Child Care Center Licensing Committee Newsletter with “best practices”.

UPCOMING SCHEDULE 2015

July 9, 2015

September 10, 2015

November 12, 2015

3760 S Highland Dr.

Salt Lake City, UT

Room 425

9:00 a.m. to 11:00a.m.

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Austin Roy at (801) 584-8294 or via email at aroy@utah.gov to request reasonable accommodations.